

# e-Procurement System

User Manual

for the

SOA-QPS

(Contractor)

Version 1.2

27 May 2022

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## A. Go to e-Procurement

New contractor has to activate the account at e-Procurement before logging in e-Procurement.

### 1. Account Activation

Step	Screen
<p>1. Obtain Activation ID and PIN</p> <ul style="list-style-type: none"><li>Once your application for the e-Service account was processed, you will receive an email notification with the Activation ID, and a PIN letter.</li></ul>	<p>Email Notification</p> <p>Dear Sir/Madam,</p> <p>Welcome to the E-Procurement Programme. This is to inform you that My Company ### ### has been included in our Supplier List. Your supplier ID in the e-Procurement System is EPS000000 .</p> <p>Please be informed that you need to use an activation ID and a PIN to activate your account in the system. Your activation ID is 92131233 and please use the latest received PIN letter for activation.</p> <p>To activate your account, please visit <a href="http://www.eprocurement.gov.hk/en/supplier">http://www.eprocurement.gov.hk/en/supplier</a>. You may also refer to (<a href="http://www.eprocurement.gov.hk/tc/training/index.htm">http://www.eprocurement.gov.hk/tc/training/index.htm</a>) for accessing the account activation demo.</p> <p>For more information about the E-Procurement Programme, please visit <a href="http://www.gov.hk/eprocurement">http://www.gov.hk/eprocurement</a>.</p> <p>Thank you for your application.</p> <p>Yours sincerely, E-Procurement Programme Office E-mail: <a href="mailto:epmgmt@ogcio.gov.hk">epmgmt@ogcio.gov.hk</a> Hotline: 81070608</p> <p>PIN Letter</p>

Step	Screen
	<div data-bbox="904 300 1290 368" data-label="Text"> <p>香港特別行政區政府 政府資訊科技總監辦公室</p> </div> <div data-bbox="1375 316 1518 459" data-label="Image"> </div> <div data-bbox="1653 300 1975 389" data-label="Text"> <p>OFFICE OF THE GOVERNMENT CHIEF INFORMATION OFFICER</p> </div> <div data-bbox="1619 419 2016 481" data-label="Text"> <p>The Government of the Hong Kong Special Administrative Region</p> </div> <div data-bbox="835 555 1032 582" data-label="Text"> <p>Date: 12-09-2017</p> </div> <div data-bbox="835 620 1030 647" data-label="Text"> <p>Dear Sir/Madam,</p> </div> <div data-bbox="835 683 2029 778" data-label="Text"> <p>Thank you for your interest in the e-Procurement System. The PIN to activate your account is <b>xcKVackf</b>. Please be reminded to use both the Activation ID and PIN for account activation. You may use the following link to access the activation page direct.</p> </div> <div data-bbox="916 812 1292 842" data-label="Text"> <p><a href="http://www.gov.hk/eprocurement">http://www.gov.hk/eprocurement</a></p> </div> <div data-bbox="835 876 2047 970" data-label="Text"> <p>Please note that, for security reason, the PIN will be valid for 14 days only from the issue of this letter. If you do not login and activate your account within 14 days from the issue of this letter, you will need to re-apply for a new PIN.</p> </div> <div data-bbox="835 1003 2024 1161" data-label="Text"> <p>Upon account activation, please confirm your profile again and edit where appropriate. The master account created during the account activation will be used to update your company profile, create and manage all sub-accounts etc. Please ensure the right capacity of your personnel is nominated for the master account. For more information, <b>please refer to Annex 1 for important Operation Procedures for the e-Procurement System.</b></p> </div>

Step	Screen
<p>2. Launch Account Activation</p> <ul style="list-style-type: none"> <li>Launch e-Procurement page (<a href="https://www.gov.hk/en/theme/eprocurement/eppp/">https://www.gov.hk/en/theme/eprocurement/eppp/</a>) and click the link [Account Activation for new Suppliers]</li> <li>An <b>Account Activation</b> user manual can be found by clicking “User Manual” of left panel.</li> </ul>	 <p>GovHK 香港政府一站通</p> <p>Residents Business &amp; Trade Non-Residents</p> <p>Participating B/Ds</p> <p>Useful Information</p> <p>FAQs</p> <p>Terms and Conditions</p> <p>User Manual</p> <p>Search on e-Procurement</p> <p>Download Forms</p> <p>user friendly</p> <p>easier access</p> <p>reduce transaction cost</p> <p>paperless transactions</p> <p>Procurement at your fingertips</p> <h2>Welcome to e-Procurement Programme</h2> <p>This is a one-stop portal under the e-Procurement Programme which provides a user-friendly, Internet-based means for suppliers / contractors of the participating bureaux and departments (B/Ds) and suppliers of the Government Logistics Department to receive invitations from any of these B/Ds and to submit quotations / selected works tenders in response of these invitations.</p> <p>e-Procurement Programme Overview</p> <p><b>Account Activation for new suppliers</b></p> <p>Forgot Password?</p>

3. Input Activation ID and PIN
  - a. Refer to the Email Notification and PIN Letter, input Activation ID and PIN.
  - b. Input the Validation Code, read and check the box to agree with the Terms and Conditions.
  - c. Click Accept button to go to next Step.

**GovHK 香港政府一站通**  
e-Procurement

EN 繁 简 A A ?

**Account Activation**  Fields with \* are mandatory

1 **Input Activation ID and PIN** 2 Review Company Details 3 Create Master Account 4 Master Account Particulars 5 Confirmation and Submission 6 Acknowledgement

**Activation ID \***  
   
[Click here to reissue Activation ID](#)

**PIN \***  
   
[Click here to reissue Activation PIN](#)

**Validation Code \***  
  
**Y X n b**   
 If you cannot see the characters above clearly, please click [Regenerate](#) to get another set of characters.

**Terms and conditions \***  
 You are requested to read the following terms and conditions carefully

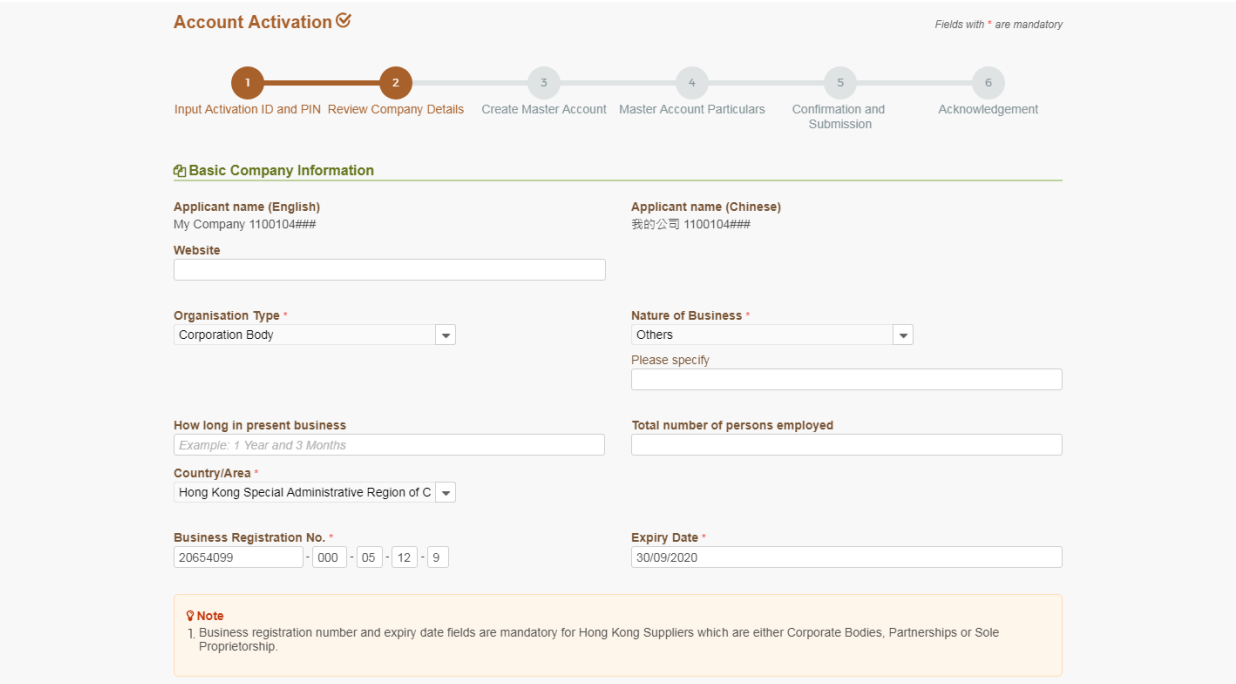
**E-PROCUREMENT SYSTEM**

**TERMS AND CONDITIONS OF USE AND PARTICIPATION**

The Government provides this e-Procurement System and related services subject to your compliance with the following terms and conditions ("Participation Terms and Conditions"). Please read them carefully. You cannot complete your registration and use the e-Procurement System without agreeing to comply with the Participation Terms and Conditions. By pressing the "I ACCEPT" button at the end of the Participation Terms and Conditions, you signify your unconditional acceptance of these Participation Terms and Conditions. The Government reserves the right, at its discretion, to change or modify any Participation Terms and Conditions at any time without giving prior notice to any person. Please check the


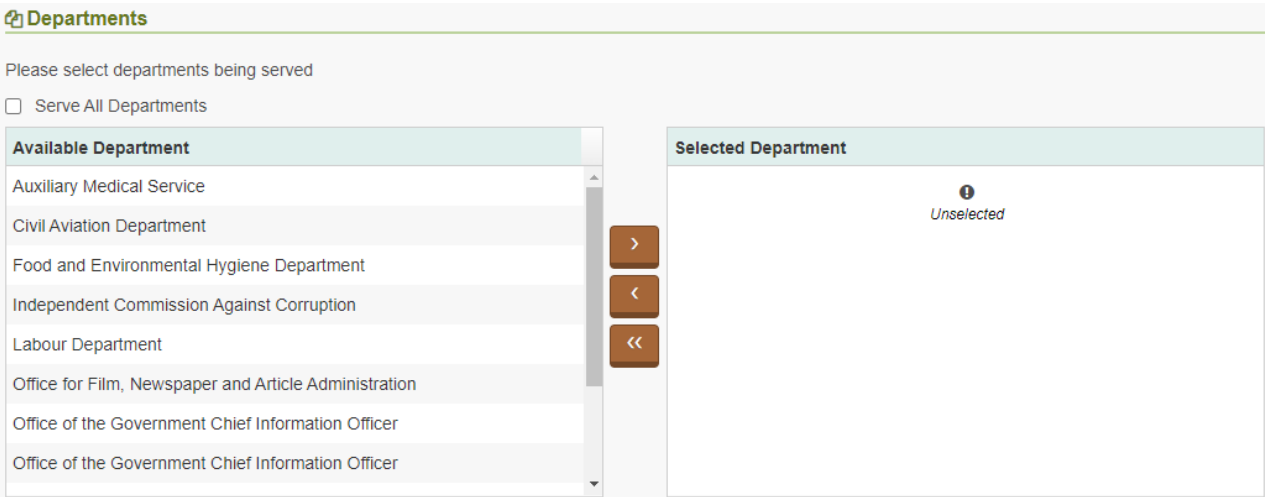
☐ I/We have read, understood and agreed with all of the above terms and conditions


[Exit](#) [Accept](#)


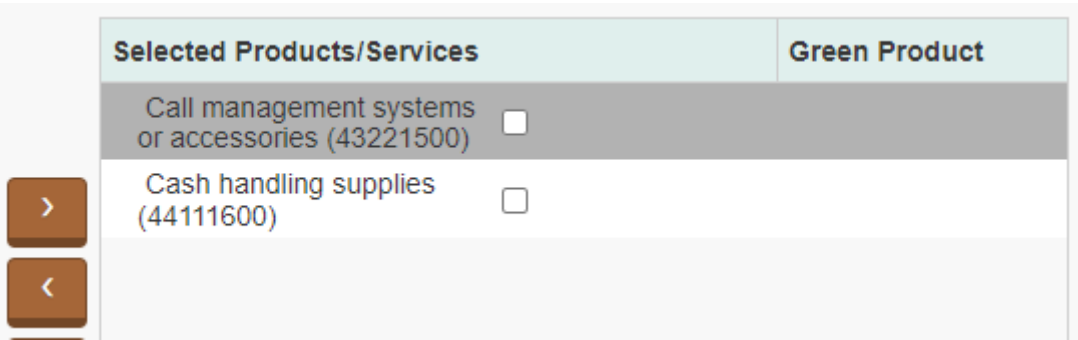
Step	Screen
4. Review Company Details	<p>a. In next step, review your details recorded in the e-Procurement System. You can update your information in this page.</p>  <p>b. Review and update your contact information. Note: both Telephone Number, Fax Number and Business Address are mandatory</p>



Step	Screen
	<div data-bbox="801 296 2056 647"> <p><b>Company Contact Information (I)</b></p> <div> <div> <b>Tel. No. 1 *</b>  <input type="text" value="88888888"/> - <input type="text" value="Extension 1"/> </div> <div> <b>Tel. No. 2</b>  <input type="text" value="Subscriber Number"/> - <input type="text" value="Extension 1"/> </div> </div> <div> <div> <b>Fax No. 1 *</b>  <input type="text" value="22222222"/> - <input type="text" value="Extension 1"/> </div> <div> <b>Fax No. 2</b>  <input type="text" value="Subscriber Number"/> - <input type="text" value="Extension 1"/> </div> </div> <div> <p><b>Point to note</b></p> <p>1. Format: Local Number - Extension Number</p> </div> </div> <div data-bbox="801 663 2056 1031"> <p><b>Company Contact Information (II)</b></p> <div> <b>Email</b>  <input type="text"/> </div> <div> <div> <b>Address (English) *</b>  <input type="text" value="#### 940 &amp;### 941 Nan Fung####"/>  <input type="text" value="####-298 C###astle Peak Rd####"/>  <input type="text"/>  <input type="text"/>  <input type="text"/> </div> <div> <b>Address (Chinese)</b>  <input type="text"/>  <input type="text"/>  <input type="text"/>  <input type="text"/>  <input type="text"/> </div> </div> </div> <p>c. Select ALL departments you want to supply goods. Note: it is by default to supply to all departments. You may only select departments in respect of invitations issued under direct purchase authority but not invitations issued under the SOA-QPS.</p> <div data-bbox="801 1198 2056 1329"> <p><b>Departments</b></p> <p>Please select departments being served</p> <p><input checked="" type="checkbox"/> Serve All Departments</p> </div>






Step	Screen
	<p>Click  to select all departments to be served.</p>  <p>d. If you are a supplier of the Government Logistics Department or a supplier of any one of the participating B/Ds, please select goods and related services supplied by you in terms of UNSPSC (United Nations Standard Products and Services Code).</p> <ul style="list-style-type: none"> <li>To add new goods/services, you can browse the list (click the arrow ) in the Available Products/Services table, or input the keyword to shortlist the list.</li> </ul>

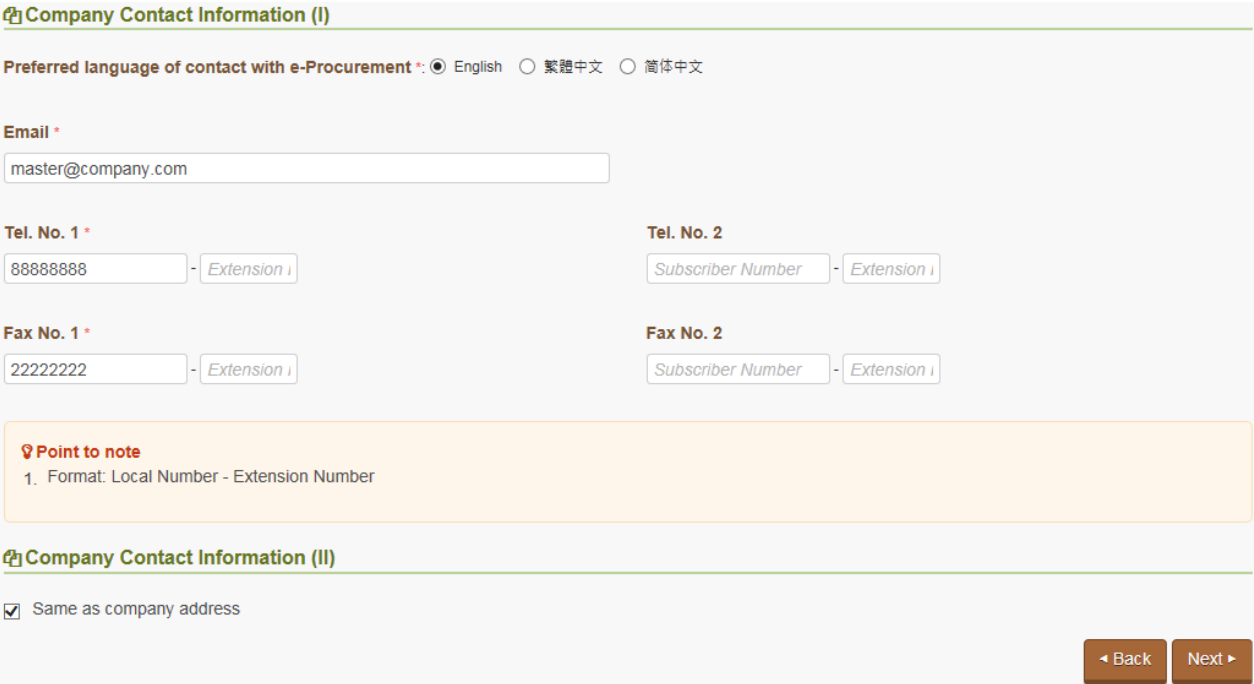
Step	Screen
	<div> <div> <div>Available Products/Services</div> <div> <input type="text"/> Search           <input type="button" value="x"/> </div> <div> <ul style="list-style-type: none"> <li>▶ Live Plant and Animal Material and Accessories and Supplies123 (10000000)</li> <li>▶ Mineral and Textile and Inedible Plant and Animal Materials (11000000)</li> <li>▶ Chemicals including Bio Chemicals and Gas Materials (12000000)</li> <li>▶ Resin and Rosin and Rubber and Foam and Film and Elastomeric Materials (13000000)</li> <li>▶ Paper Materials and Products (14000000)</li> <li>▶ Fuels and Fuel Additives and Lubricants and Anti corrosive Materials (15000000)</li> <li>▶ Mining and Well Drilling Machinery and Accessories (20000000)</li> <li>▶ Farming and Fishing and Forestry and Wildlife Machinery and Accessories (21000000)</li> </ul> </div> <div> <input type="button" value="➤"/> <input type="button" value="➤"/> <input type="button" value="⏪"/> </div> </div> <div> <div>Selected Products/Services</div> <div>Green Product</div> <div>           Novelty paper (14111600) <input type="checkbox"/> </div> </div> </div> <ul style="list-style-type: none"> <li>Click the item (highlighted in blue) and the  button to move to the Selected Products/Services table.</li> <li>You can indicate whether the provided goods/services have green element by checking the Green Product box.</li> </ul> <div> <div> <div>Available Products/Services</div> <div> <input type="text"/> Search           <input type="button" value="x"/> </div> <div> <ul style="list-style-type: none"> <li>▶ Editorial and Design and Graphic and Fine Art Services (82000000)</li> <li>▶ Public Utilities and Public Sector Related Services (83000000)</li> <li>▶ Financial and Insurance Services (84000000)</li> <li>▶ Healthcare Services (85000000)</li> <li>▶ Education and Training Services (86000000)</li> <li>▶ Travel and Food and Lodging and Entertainment Services (90000000)</li> <li>▶ Personal and Domestic Services (91000000)</li> <li>▶ National Defense and Public Order and Security and Safety Services (92000000)</li> <li>▶ Politics and Civic Affairs Services (93000000)</li> <li>▶ Organizations and Clubs (94000000)</li> <li>▶ Media and Information Services (95000000)</li> </ul> </div> <div> <input type="button" value="➤"/> <input type="button" value="➤"/> <input type="button" value="⏪"/> </div> </div> <div> <div>Selected Products/Services</div> <div>Green Product</div> <div>           Water and sewer utilities (83101500) <input checked="" type="checkbox"/> </div> </div> </div>


Step	Screen
	<ul style="list-style-type: none"> <li>To remove the goods/services from the selected list, you can click the item (highlighted in blue) in the Selected Products/Services table and click the  button. The selected item will be put back to the Available Products/Services table.</li> </ul>  <p>e. Click Next button to go to next Step</p>
5. Create Master Account	<ol style="list-style-type: none"> <li>Each Supplier/Contractor has only 1 Master Account. Its holder can manage the Supplier/Contractor information and sub-accounts particulars for his/her colleagues in the e-Procurement System.</li> <li>Input User ID and Password for the Master Account.</li> <li>Click Next button to go to next Step.</li> </ol>



Step	Screen
	<div data-bbox="790 284 2101 1241"> <h3>Account Activation </h3> <p><small>Fields with * are mandatory</small></p> <div data-bbox="806 367 2083 462"> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> </div> <div data-bbox="806 422 2083 462"> <div>Input Activation ID and PIN</div> <div>Review Company Details</div> <div>Create Master Account</div> <div>Master Account Particulars</div> <div>Confirmation and Submission</div> <div>Acknowledgement</div> </div> <div data-bbox="806 494 1249 550"> <p><b>User ID</b></p> <input type="text" value="master"/> </div> <div data-bbox="806 590 956 619"> <p> <b>Authorization</b></p> </div> <div data-bbox="806 646 1317 694"> <p>Please select using Password or Digital Certification for Authorization</p> <p><input checked="" type="radio"/> Password <input type="radio"/> Digital Certification</p> </div> <div data-bbox="806 710 1249 762"> <p><b>Password</b></p> <input type="password" value="••••••••"/> </div> <div data-bbox="1429 710 1870 762"> <p><b>Confirm Password</b></p> <input type="password" value="••••••••"/> </div> <div data-bbox="806 798 2016 1101"> <p><b>Point to note</b></p> <ol style="list-style-type: none"> <li>You can use User ID+Password or User ID+Digital Certificate to create your Master Account.</li> <li>To keep your account safe, do not use your personal information or common words to create password which make your password easier to guess. Do not share your password with anyone, and never use the same password that you have used in the past.</li> <li>For security purposes, your new password must have at least eight characters.</li> <li>The password must contain characters from three of these four categories: <ul style="list-style-type: none"> <li>upper case letters: A through Z</li> <li>lower case letters: a through z</li> <li>numbers: 0 through 9</li> <li>all non-alphanumeric characters, such as !@#%\$</li> </ul> </li> </ol> </div> <div data-bbox="1854 1133 2016 1177"> <div>◀ Back</div> <div>Next ▶</div> </div> </div>
6. Input Master Account Particulars	a. Input the particulars of the Master Account holder, such as Title, English name, Capacity and Post Title, etc.

Step	Screen
	<p><b>Account Activation</b>  <span>Fields with * are mandatory</span></p> <p>1 — 2 — 3 — 4 — 5 — 6</p> <p>Input Activation ID and PIN   Review Company Details   Create Master Account   Master Account Particulars   Confirmation and Submission   Acknowledgement</p> <p><b>Master Account Particulars</b></p> <p><b>Title *</b></p> <p>MR. </p> <p><b>Contact Person (English) *</b> <input type="text" value="Sam"/></p> <p><b>Contact Person (Chinese)</b> <input type="text" value="陳大文"/></p> <p><b>Official Capacity *</b></p> <p>MANAGER </p> <p><b>Position/Post Title</b></p> <p>Sr.Mgt(1) <input type="text"/></p> <p>As a contact to receive invitation to quotation / proposal * <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p><b>Note</b></p> <p>1. Select 'No' if you do not want the Master Account to receive any Invitation to Quotation notification.</p>

- b. You can select whether the Master Account holder will receive notification (email and fax) of invitation to Quotations or Proposal (as the case may be).

Step	Screen
	<p>c. Input the Preferred Language, Email Address for receiving notifications, Telephone and Fax No., and Address.</p> <p>d. Click Next button to go to next Step.</p>  <p><b>Company Contact Information (I)</b></p> <p>Preferred language of contact with e-Procurement *: <input checked="" type="radio"/> English <input type="radio"/> 繁體中文 <input type="radio"/> 简体中文</p> <p>Email *</p> <p>master@company.com</p> <p>Tel. No. 1 *</p> <p>88888888 - Extension 1</p> <p>Tel. No. 2</p> <p>Subscriber Number - Extension 1</p> <p>Fax No. 1 *</p> <p>22222222 - Extension 1</p> <p>Fax No. 2</p> <p>Subscriber Number - Extension 1</p> <p><b>Point to note</b></p> <p>1. Format: Local Number - Extension Number</p> <p><b>Company Contact Information (II)</b></p> <p><input checked="" type="checkbox"/> Same as company address</p> <p>◀ Back Next ▶</p>


Step	Screen
<p>7. Confirmation and Submission</p> <ul style="list-style-type: none"> <li>Verify the input. Click Confirm and Submit button to submit the account activation information</li> </ul>	 <p><b>Account Activation</b> ✓</p> <p>1 Input Activation ID and PIN 2 Review Company Details 3 Create Master Account 4 Master Account Particulars 5 Confirmation and Submission 6 Acknowledgement</p> <p><b>Basic Company Information</b></p> <p><b>Applicant name (English)</b> My Company 1100023###</p> <p><b>Website</b> ----</p> <p><b>Nature of Business</b> Transportations</p> <p><b>Total number of persons employed</b> ----</p> <p><b>Country/Area</b> Hong Kong Special Administrative Region of China</p> <p><b>Applicant name (Chinese)</b> 我的公司 1100023###</p> <p><b>Organisation Type</b> Corporation Body</p> <p><b>How long in present business</b> ----</p>
<p>8. Acknowledgement</p>	<ul style="list-style-type: none"> <li>An acknowledgement screen will be displayed. Click Login button to login the system, or Close button to exit the activation page.</li> </ul> <p>Note: an email will be sent to the Master Account holder's email address to inform the holder that the account has been successfully created.</p>

Step	Screen
	<div data-bbox="799 300 2033 737"> <div> Account Activation  </div> <div>Fields with * are mandatory</div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> </div> <div> Input Activation ID and PIN Review Company Details Create Master Account Master Account Particulars Confirmation and Submission Acknowledgement </div> <div>  </div> <div>You have successfully activated the e-service account.</div> <div> Login Close </div> </div>



## 2. Login e-Procurement

Step	Screen
<ol style="list-style-type: none"> <li>Go to e-Procurement via <a href="https://www.gov.hk/en/theme/eprocurement/eppp/">https://www.gov.hk/en/theme/eprocurement/eppp/</a></li> <li>Click <b>Login</b> button</li> </ol>	 <p>GovHK 香港政府一站通</p> <p>Archive</p> <p>Fight the Virus send health blessing to someone you care</p> <p>New e-Procurement System has been launched!</p> <p>New user interface and enhanced system functionality. For details, please refer to the User Manual.</p> <p>User Manual</p> <p>Login Join Us</p>

Step	Screen
<p>3. Enter <b>User ID &amp; Password</b> with Validation Code, click <b>Login</b> button.</p> <p>OR</p> <p>4. Click <b>Login with iAM Smart</b> button to login. Please note that the “iAM Smart” should have been installed at your mobile before using “iAM Smart” to login e-Procurement.</p>	


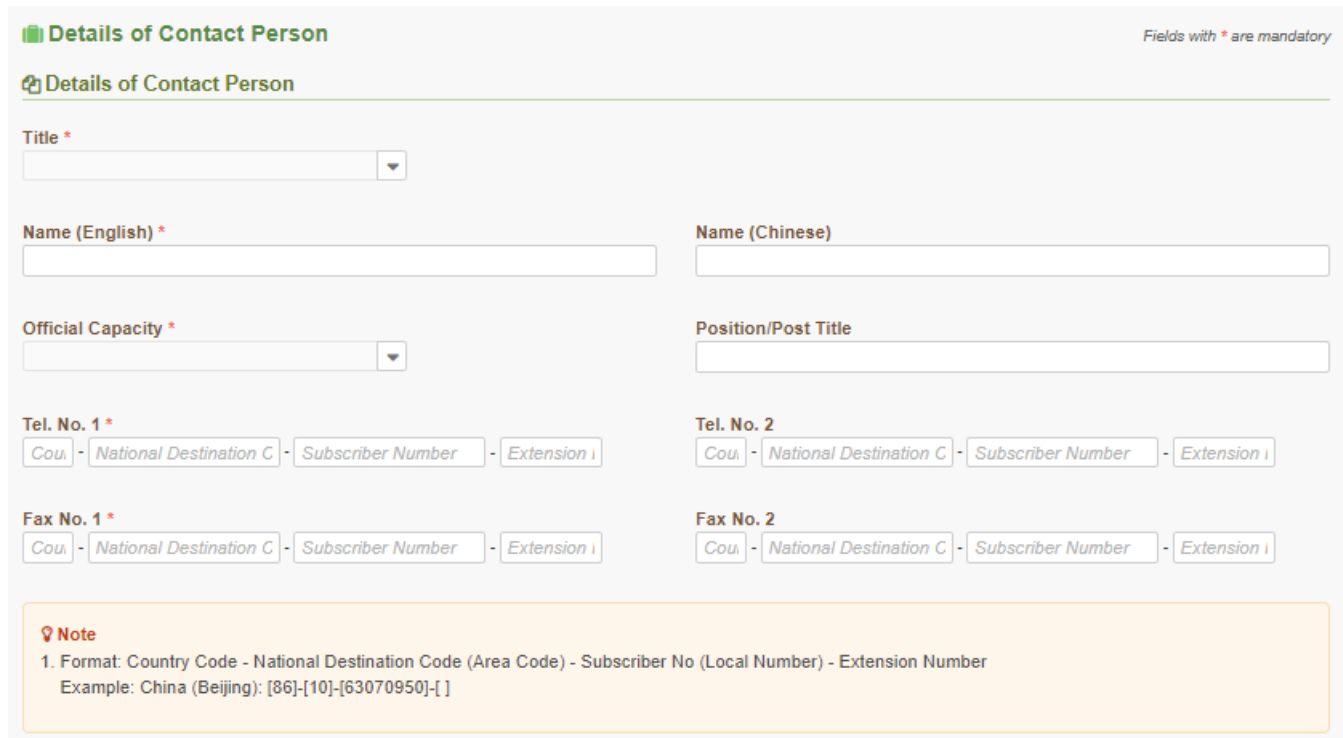

B. Setup Contact List

After the master account has been activated the account, the master account holder should add all contacts to the “List of Contact Person”.



1. List of Contact Person

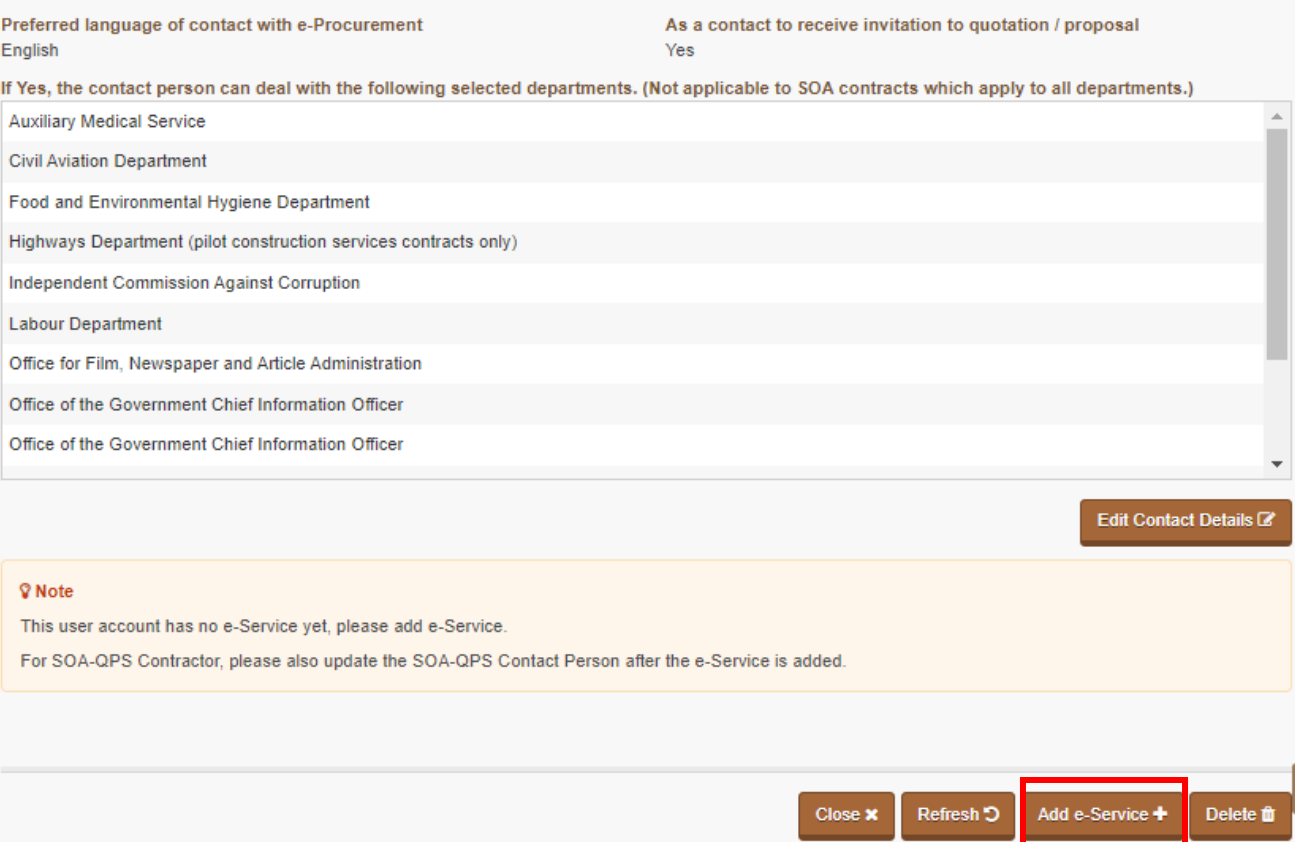
Update all the contact person(s) of the Supplier/Contractor.

Step	Screen
1. Click <b>List of Contact Person</b> on the Menu	 The screenshot shows the GovHK e-Procurement portal. At the top, it says 'GovHK 香港政府一站通 e-Procurement'. Below this, there's a user profile for 'S CHAN'. A navigation bar contains 'Home', 'My Account +', 'Company Profile', and 'Quotation I'. A dropdown menu is open under 'Company Profile', listing 'Company Details', 'Organisation and Staff', 'List of Contact Person' (highlighted with a red box), 'SOA-QPS Contact Persons', 'Business Activities', and 'e-Catalogue'. Below the navigation bar, there's a section for 'Recent Invitations' with a toggle for 'Outstanding' (selected) and 'Outstanding'. A pagination bar shows '1 / 2'. Below that, there's a card for '3232' with details like 'Invitation to Quotation No.: 08', 'Closing Date Time: 12 Nov 20', and 'Submission History: (0) A'.

Step	Screen
2. Click <b>Add Contact Person</b> button	
3. Enter Details of Contact Person <ul style="list-style-type: none"> <li>Note 1: Invitation of Proposal will be sent to the <b>Email</b> that is set out on the “List of Contact Person”.</li> <li>Note 2: Please provide the <b>Position/Post Title</b> such as Programme Manager and Deputy Programme Manager for SOA-QPS Programme Management office</li> </ul>	 <p><b>Details of Contact Person</b> <span>Fields with * are mandatory</span></p> <p> Details of Contact Person</p> <p>Title *</p> <p>Name (English) *</p> <p>Name (Chinese)</p> <p>Official Capacity *</p> <p>Position/Post Title</p> <p>Tel. No. 1 *</p> <p>Cou. - National Destination C - Subscriber Number - Extension I</p> <p>Tel. No. 2</p> <p>Cou. - National Destination C - Subscriber Number - Extension I</p> <p>Fax No. 1 *</p> <p>Cou. - National Destination C - Subscriber Number - Extension I</p> <p>Fax No. 2</p> <p>Cou. - National Destination C - Subscriber Number - Extension I</p> <p><b>Note</b></p> <p>1. Format: Country Code - National Destination Code (Area Code) - Subscriber No (Local Number) - Extension Number Example: China (Beijing): [86]-[10]-[63070950]-[ ]</p>

Step	Screen
	<div> <div>Email *</div> <div></div> </div> <div> <div>Address (English) *</div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div>Address (Chinese)</div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div>Preferred language of contact with e-Procurement *</div> <div> <input checked="" type="radio"/> English <input type="radio"/> 繁體中文 <input type="radio"/> 简体中文 </div> </div> <div> <div>As a contact to receive invitation to quotation / proposal *</div> <div> <input checked="" type="radio"/> Yes <input type="radio"/> No </div> </div> <div> <div>If Yes, the contact person can deal with the following selected departments. (Not applicable to SOA contracts which apply to all departments.)</div> <div> <div> <div>Available Department</div> <div> <div>Auxiliary Medical Service</div> <div>Civil Aviation Department</div> <div>Food and Environmental Hygiene Department</div> <div>Highways Department (pilot construction services contracts only)</div> <div>Independent Commission Against Corruption</div> <div>Labour Department</div> <div>Office for Film, Newspaper and Article Administration</div> <div>Office of the Government Chief Information Officer</div> </div> <div> <div>&gt;&gt;</div> <div>&gt;</div> <div>&lt;</div> <div>&lt;&lt;</div> </div> </div> <div> <div>Selected Department</div> <div> <div>Unselected</div> </div> </div> </div> </div>

Step	Screen
	<div data-bbox="745 296 2056 595"> <p> <b>Notes for Guidance</b></p> <hr/> <p><b>⚠ Transfer of Data</b></p> <p>The data you provide by means of this online application may be disclosed to the Government Logistics Department for use by it for such purposes as specified in its privacy policy published on its website.</p> <p> <input checked="" data-bbox="792 464 808 480" type="radio"/> I/we agree to the above.  <input data-bbox="792 501 808 517" type="radio"/> I/we do not agree to the above. </p> </div>
4. Click <b>Save</b> button to save the contact person details	<div data-bbox="745 627 891 705"> <p>Save </p> </div>

Step	Screen
<p>5. Click <b>Add e-Service +</b> to add e-Service to the contact person</p> <ul style="list-style-type: none"> <li>• <b>Note:</b> It is important to add e-Service for the contact person AND assign at least the “Submit Quotation” function to him/her in the following step. Otherwise, the contact person cannot have access to the assignment and cannot submit quotation through this on-line system.</li> </ul>	
<p>6. Input the account details for e-Service. Click <b>Save</b> button to save the e-Service account details.</p> <ul style="list-style-type: none"> <li>• <b>Note:</b> Enable the “iAM Smart” for</li> </ul>	


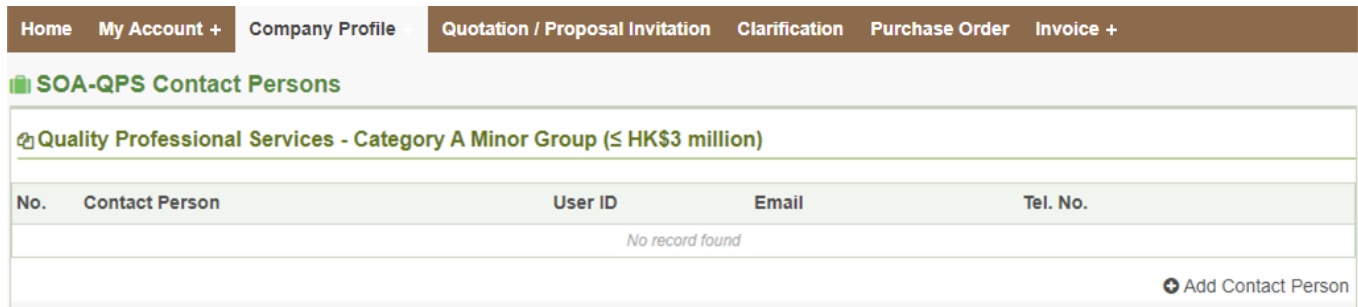
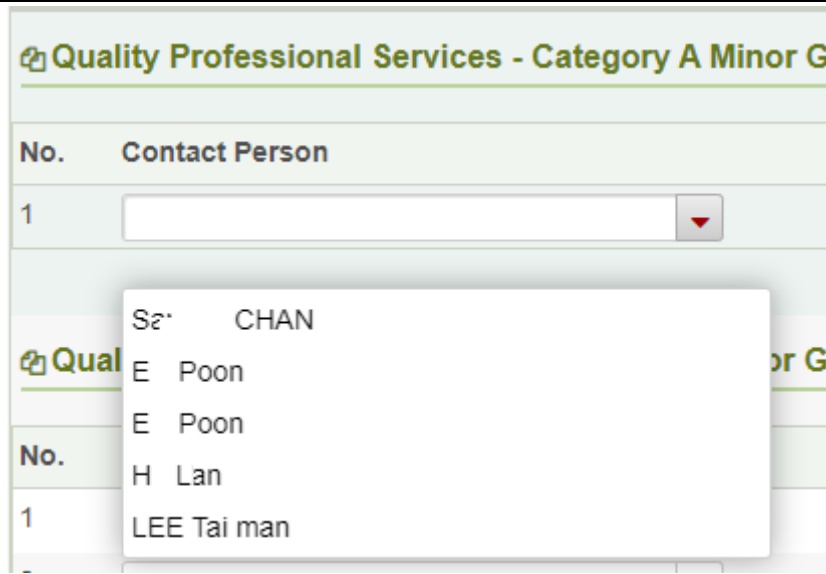
Step	Screen				
<p>allowing sub-account to login e-PS via “iAM Smart”.</p>	<div data-bbox="750 295 2049 1316"> <div> <b>e-Service Account Details</b> </div> <div> <div>User ID *</div> <input type="text"/> </div> <div> <div>Email *</div> <input type="text" value="jpwl@ogcio.gov.hk"/> </div> <div> <div>New Password *</div> <input type="password"/> </div> <div> <div>Confirm Password *</div> <input type="password"/> </div> <div> <div>Note</div> <ol style="list-style-type: none"> <li>You can use User ID + Password to create your e-Service Account.</li> <li>To keep your account safe, do not use your personal information or common words to create password which make your password easier to guess. Do not share your password with anyone.</li> <li>For security purposes, your new password must have at least eight characters with: <ul style="list-style-type: none"> <li>upper case letters: A through Z</li> <li>lower case letters: a through z</li> <li>numbers: 0 through 9, and</li> <li>non-alphanumeric characters: " ~ ! @ # \$ % ^ &amp; * ( ) _ { } [ ] \ ; ' , . / &lt; &gt; + =   / ; , . ?</li> </ul> </li> <li>Password must not be the user name, user ID or email address.</li> <li>Change of password will unbind iAM Smart if bound</li> <li>Password must be changed every six months.</li> <li>The last 8 passwords cannot be reused.</li> </ol> </div> <div> <div>iAM Smart</div> <div> <input type="checkbox"/> I/we have read and understood the Privacy Policy and the Terms of Use of "iAM Smart" and agree with all content therein and consent that "iAM Smart" keeps the authentication information provided by this online system. I/we permit the user to log on to this system using "iAM Smart". </div> <div> Privacy Policy and Terms of Use of "iAM Smart" </div> <div> <b>"iAM Smart" Binding Status</b>  Not Bound </div> </div> <div> <div>The contact person will have authority to use the following function(s)</div> <table> <thead> <tr> <th>Available Function</th> <th>Assigned Function</th> </tr> </thead> <tbody> <tr> <td>Create e-Invoice</td> <td>Submit Quotation</td> </tr> </tbody> </table> </div> </div>	Available Function	Assigned Function	Create e-Invoice	Submit Quotation
Available Function	Assigned Function				
Create e-Invoice	Submit Quotation				



## 2. SOA-QPS Contact Persons

- The SOA-QPS Contact Persons is for updating each Category's contact persons. Only the contact person(s) of the Category will receive email for the related Category for the invitation to proposal and submit proposals.
- The contacts of each Category is selected from the contacts which updated at "List of Contact Person".

Step	Screen
1. Click List of <b>SOA-QPS Contact Person</b> on the Menu	 <p>The screenshot shows the GovHK e-Procurement portal. The user is logged in as 'S CHAN'. The navigation menu includes 'Home', 'My Account +', 'Company Profile', and 'Quotation'. The 'My Account +' menu is expanded, showing options: 'Company Details', 'Organisation and Staff', 'List of Contact Person', 'SOA-QPS Contact Persons' (highlighted with a red box), 'Business Activities', and 'e-Catalogue'. The main content area shows 'Recent Invitations' with a filter for 'Outstanding' and a list of invitations, including one with 'Invitation to Quotation No.: 08' and 'Closing Date Time: 12 Nov 20'.</p>

Step	Screen
2. Click <b>Edit Contact Person</b> button	
3. Click <b>Add Contact Person</b> link	
4. Select the Contact Person for each Category of SOA-QPS which you are on the list of SOA Contractor for such Category.  <b>Note:</b> At least one contact person shall be assigned to each Category which you are the SOA Contractor.	

Step	Screen
5. Click <b>Save</b> button to save the changes	 A rectangular button with a brown gradient background. It contains the word "Save" in white text, followed by a small white icon of a floppy disk.

## C. Prepare and Submit Quotation/Proposal

### 1. Access the Invitation

Step

Screen

1. The invitation can be accessed through

email or

Home page of e-Procurement

2. Click Read More of the selected invitation.

[WCH SIT] A requisition is issue - case id 08021-00137

You may download the requisition details

case.subject : Combined System Development Services for Centralised System - 09

case.id : 08021-00137

requisition.issueDate : 08 Nov 2021 12:47:19

requisition.closingDate : 08 Nov 2021 16:30:00

system.externalUrl : <http://www.gov.hk/eprocurement>

system.externalEmail : [eppadmin@mail.eps.test](mailto:eppadmin@mail.eps.test)

system.externalHotlineTel : 81070608

system.externalFax : 2573 7073

supplier.secretCode : E5dpraW3

supplier.name : Samsung Supermarket

supplier.contactName : Samuel CHAN

request.govGeneralContactInTable :

Name	Tel No.	Email
Test Account 1 [eprocid1]	55555555	<a href="mailto:sctchan@mail.eps.test">sctchan@mail.eps.test</a>
Test Account 2 [eprocid2]	29618247	<a href="mailto:sctchan@mail.eps.test">sctchan@mail.eps.test</a>

request.govIssuingContactInTable :

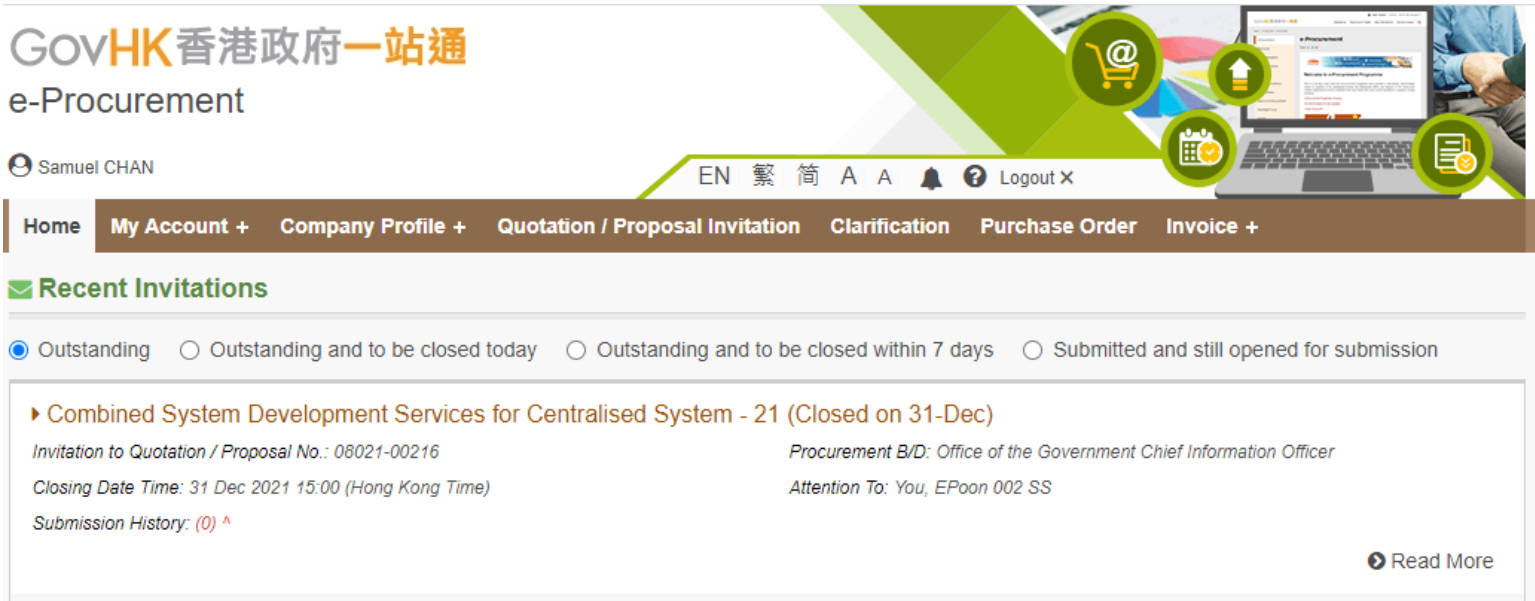
Name	Tel No.	Email
Test Account 1 [eprocid1]	55555555	<a href="mailto:sctchan@mail.eps.test">sctchan@mail.eps.test</a>

request.govGeneralContactList : Test Account 1 [eprocid1] (Tel No.:55555555,Fax No.:66666666),

Test Account 2 [eprocid2] (Tel No.:29618247,Fax No.:25737113)










request.govIssuingContactList : Test Account 1 [eprocid1] (Tel No.:55555555,Fax No.:66666666)

request.purchaseOrderNo : ---

Step	Screen
	 <p>GovHK 香港政府一站通 e-Procurement</p> <p>Samuel CHAN</p> <p>EN 繁 简 A A ? Logout X</p> <p>Home My Account + Company Profile + Quotation / Proposal Invitation Clarification Purchase Order Invoice +</p> <p>✓ Recent Invitations</p> <p><input checked="" type="radio"/> Outstanding <input type="radio"/> Outstanding and to be closed today <input type="radio"/> Outstanding and to be closed within 7 days <input type="radio"/> Submitted and still opened for submission</p> <p>► Combined System Development Services for Centralised System - 21 (Closed on 31-Dec)</p> <p>Invitation to Quotation / Proposal No.: 08021-00216 Procurement B/D: Office of the Government Chief Information Officer</p> <p>Closing Date Time: 31 Dec 2021 15:00 (Hong Kong Time) Attention To: You, EPoon 002 SS</p> <p>Submission History: (0) ^</p> <p>Read More</p>

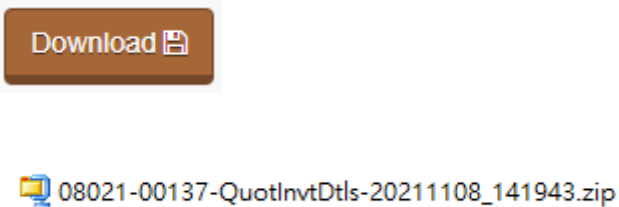
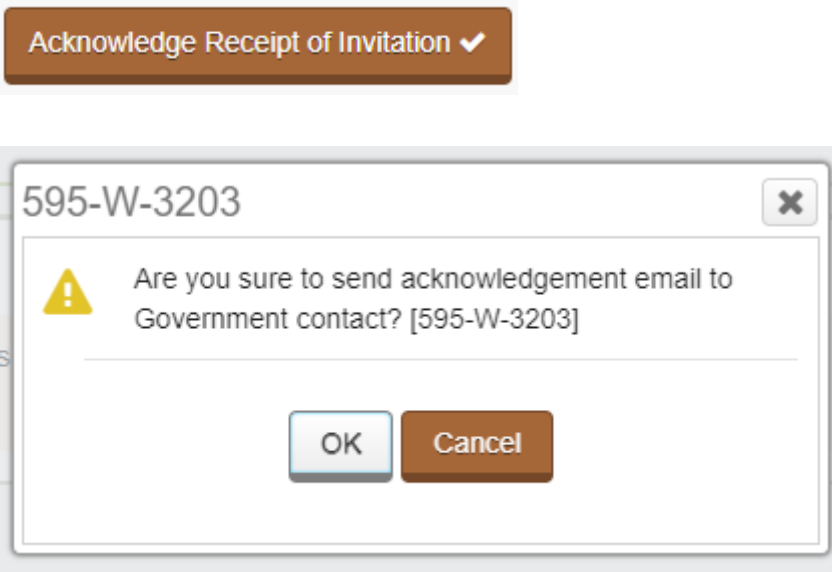
Step	Screen
3. Invitation details are shown the screen.	 <p>The screenshot displays the GovHK e-Procurement interface. At the top, the header includes the GovHK logo and the text '香港政府一站通 e-Procurement'. Below this, the user 'Samuel Chan' is logged in. A navigation bar contains links for Home, My Account, Company Profile, Quotation / Proposal Invitation (selected), Clarification, Purchase Order, and Invoice. The main content area shows the 'Quotation / Proposal Invitation' section with the ID '1C321-00003'. Underneath, the 'Invitation Details' section is highlighted, showing the 'Invitation to Proposal No.: 1C321-00003'. A description states: '(Invitation to Proposal on the terms set out in the Standing Offer Agreement for Quality Professional Services (SOA-QPS) and the Brief issued for this Invitation to Proposal.)'. Key dates are listed: 'Procurement B/D Efficiency Office' with an 'Issue Date' of '03 Jan 2022', and a 'Closing Date/Time' of '31 Jan 2022 12:00 noon (Hong Kong Time)'.</p>

Step	Screen				
	<div data-bbox="555 308 768 368"> <b>Subject</b>  SOA-QPS 20220210 </div> <div data-bbox="577 411 1671 443">  This invitation to Proposal is issued under the Standing Offer Agreement for Quality Professional Services </div> <div data-bbox="555 488 1935 580"> <b>Submission of Proposal</b>  Online submission through this e-Procurement system  Please note the following arrangement in case the proposal cannot be submitted through the e-Procurement System: <a href="mailto:jpwli@ogcio.gov.hk">jpwli@ogcio.gov.hk</a> </div> <div data-bbox="577 608 1382 639">  Submit technical proposal and price proposal separately in sealed envelopes </div> <div data-bbox="555 684 1480 777"> <b>Contact Person</b>  Test Account 1 [eprocid1] (Tel: 55555555 Fax: 66666666 Email: <a href="mailto:jpwli@ogcio.gov.hk">jpwli@ogcio.gov.hk</a>)  Test Use @IBM2IT [testuser1] (Tel: 11223344 Fax: 11112222 Email: <a href="mailto:sctchan@ogcio.gov.hk">sctchan@ogcio.gov.hk</a>) </div> <div data-bbox="555 818 1014 850">  <b>Terms Applicable to This Invitation</b> </div> <div data-bbox="555 879 2051 930"> For details of the requirements and other terms and conditions, please refer to the Standing Offer Agreement for Quality Professional Services (SOA-QPS) and the Brief issued for this Invitation to Proposal. </div> <div data-bbox="577 963 1155 1046"> <table> <tr> <td><b>Acceptance Criteria</b></td><td>Overall</td></tr> <tr> <td><b>Delivery Address</b></td><td>-</td></tr> </table> </div>	<b>Acceptance Criteria</b>	Overall	<b>Delivery Address</b>	-
<b>Acceptance Criteria</b>	Overall				
<b>Delivery Address</b>	-				

Step	Screen
	<div data-bbox="555 292 929 323">  <b>Description of Goods/Services</b> </div> <div data-bbox="577 379 705 403">  Item No. 1         </div> <div data-bbox="589 443 1438 507">           &gt; Combined System Development Services for Centralised System - 21 (Closed on 31-Dec)            1 Service         </div> <div data-bbox="555 595 683 627">  <b>The Brief</b> </div> <div data-bbox="577 667 801 691">           Full Set of the Brief  </div> <div data-bbox="589 722 689 754">           1. WAB  </div> <div data-bbox="1137 842 1216 866">Close </div> <div data-bbox="1261 842 1373 866">Download </div> <div data-bbox="1417 842 1753 866"> <b>Acknowledge Receipt of Invitation</b>  </div> <div data-bbox="1798 842 1989 866">           Prepare Proposal  </div>



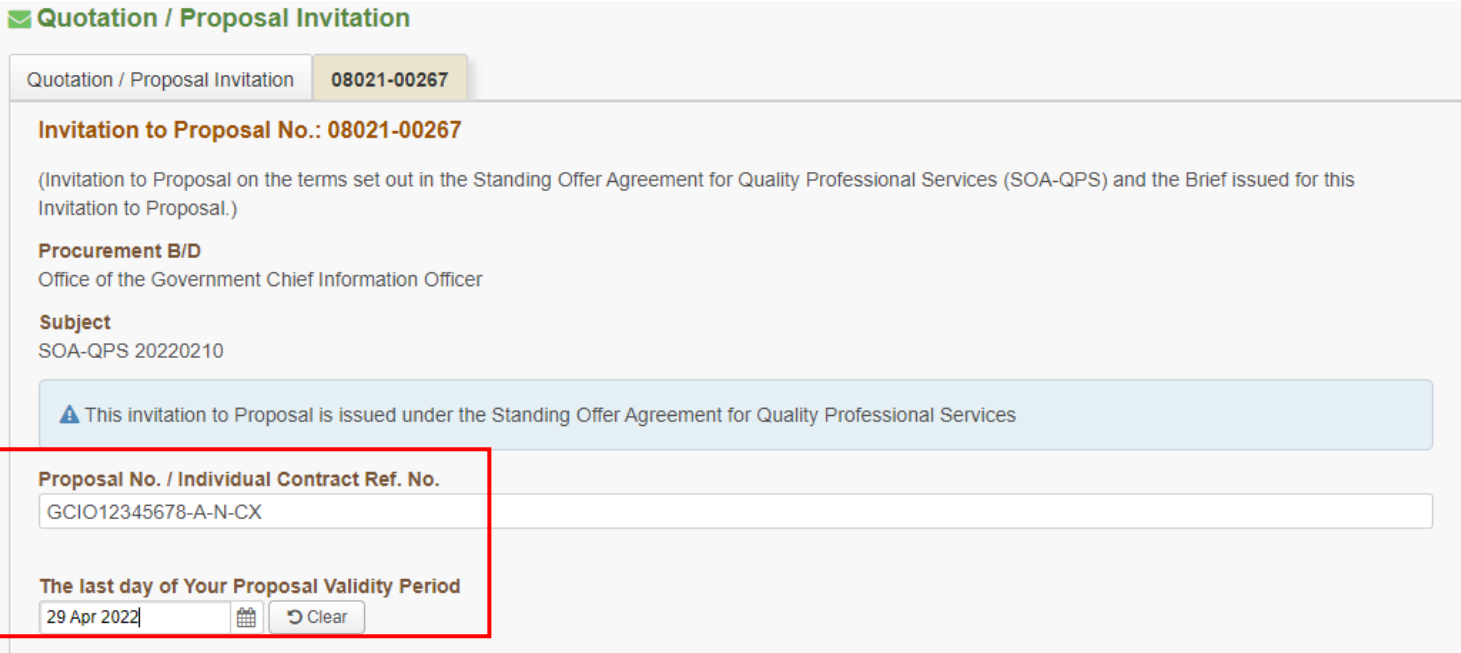




## 2. Download Work Assignment Brief


Step	Screen
1. Click <b>Download</b> button to download the invitation in ZIP file format.	 <p>The screenshot shows a brown button labeled "Download" with a download icon. Below it, a file name is displayed: "08021-00137-QuotInvDtIs-20211108_141943.zip".</p>
2. Click <b>Acknowledge Receipt of Invitation</b> button to send the acknowledgment to the Government officer. <ul style="list-style-type: none"><li>An email is sent the Government officer.</li></ul>	 <p>The screenshot shows a brown button labeled "Acknowledge Receipt of Invitation" with a checkmark icon. Below it, a confirmation dialog box is displayed. The dialog box has a title bar "595-W-3203" and a close button. It contains a yellow warning icon and the text: "Are you sure to send acknowledgement email to Government contact? [595-W-3203]". At the bottom of the dialog box are "OK" and "Cancel" buttons.</p>

Step	Screen
	<div data-bbox="645 288 2051 459"> <div>Delivery Address</div> <div>15/E Wanchai Tower, 12 Harbour Road, Wan Chai, Hong Kong</div> <div>Remarks</div> <div> <div>Information</div> <div>* An acknowledgement email has been sent to Government contact successfully. [595-I-3204]</div> </div> <div>Description of Goods/Services</div> </div> <div data-bbox="645 536 1944 1270"> <p>Dear Sir / Madam,</p> <p>Please be informed that the SOA contractor <b>Microware Limited (Contact: Samuel Chan)</b> hereby acknowledges receipt your invitation to quotation / proposal <b>Case No: 1C321-00006</b> on <b>10-01-2022</b> at <b>10:50:54</b>.</p> <p>Regards, e-Procurement System</p> <p>THIS MAIL IS GENERATED BY THE SYSTEM SO IT IS NOT APPLICABLE FOR HANDLING REPLY MAIL. SHOULD YOU HAVE ANY ENQUIRIES, YOU MAY CONTACT SUPPLIES COLLEAGUES OR HELPDESK AT 81070608.</p> </div>

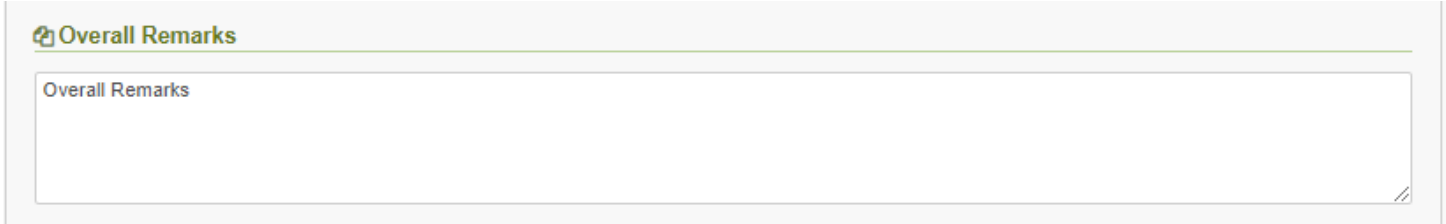
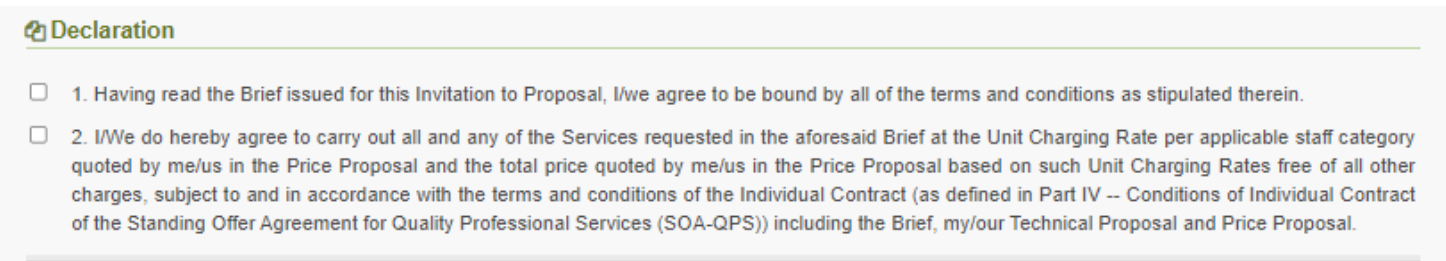
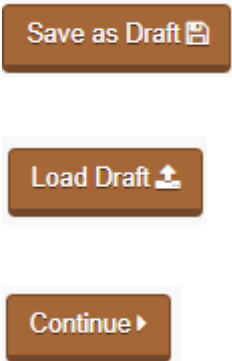
3. Prepare and Submit Quotation/Proposal

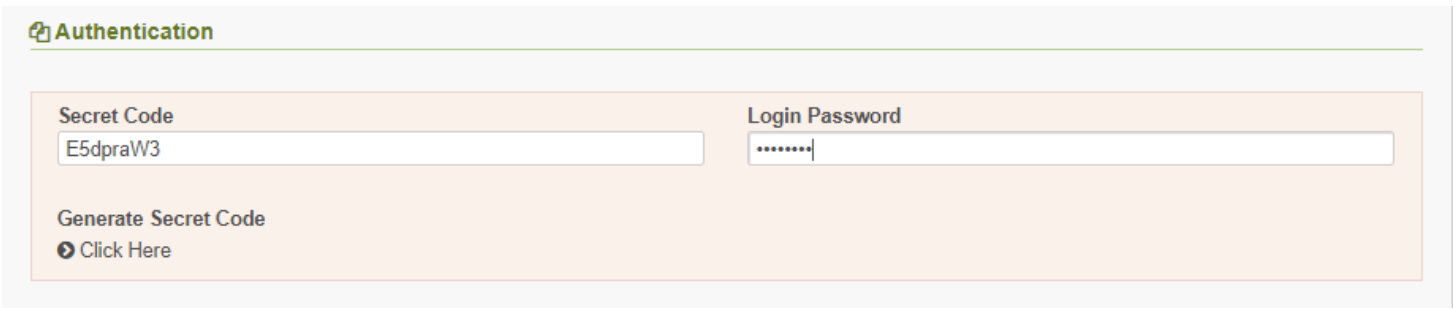
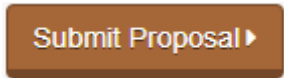
Step	Screen
1. Click <b>Prepare Proposal</b> button to next page to enter the requested information and upload the Technical and Price Proposals.	

Step	Screen
<p>2. Enter the Proposal details</p> <p>a. Enter the <b>Individual Contract Ref. No.</b></p> <p>b. <b>The last day of Your Proposal Validity Period</b></p> <p>c. Response</p> <ul style="list-style-type: none"> <li>If select <b>Offer</b>, enter <b>Currency</b> (default <b>HKD</b>, if <b>USD</b> is selected, please enter the USD amount), <b>Service Description</b> and <b>Total Price</b>, and <b>Remarks</b> (if any).</li> </ul> <p>d. Upload <b>Technical</b> and <b>Price</b> proposals</p> <p>e. Enter <b>Overall Remarks</b>, if any.</p>	<div data-bbox="629 288 2085 943">  <p> <b>Quotation / Proposal Invitation</b></p> <p>Quotation / Proposal Invitation <b>08021-00267</b></p> <p><b>Invitation to Proposal No.: 08021-00267</b></p> <p>(Invitation to Proposal on the terms set out in the Standing Offer Agreement for Quality Professional Services (SOA-QPS) and the Brief issued for this Invitation to Proposal.)</p> <p><b>Procurement B/D</b> Office of the Government Chief Information Officer</p> <p><b>Subject</b> SOA-QPS 20220210</p> <p> This invitation to Proposal is issued under the Standing Offer Agreement for Quality Professional Services</p> <p><b>Proposal No. / Individual Contract Ref. No.</b> GCIO12345678-A-N-CX</p> <p><b>The last day of Your Proposal Validity Period</b> 29 Apr 2022   Clear</p> </div>

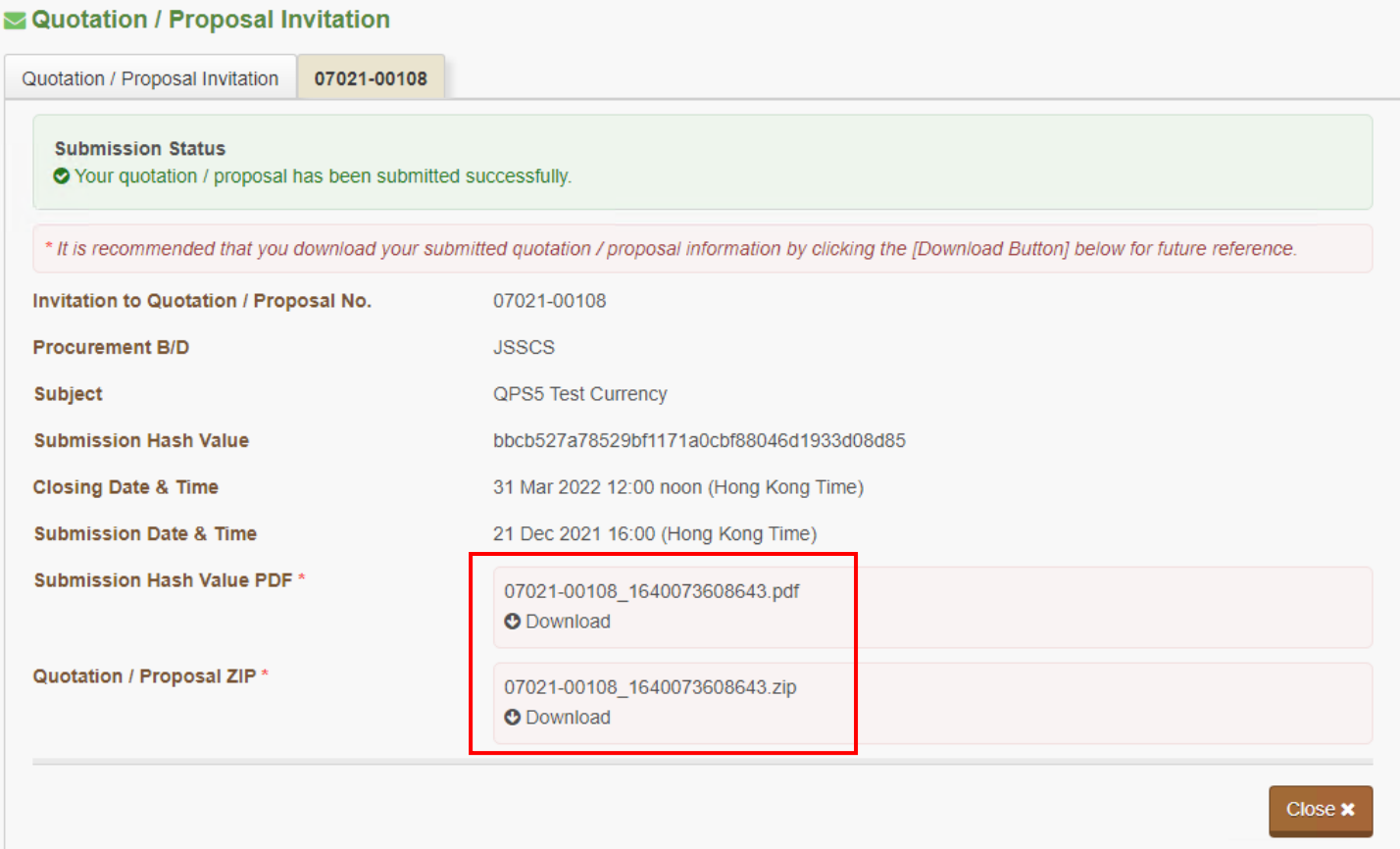
Step	Screen								
	<div>  <b>Proposal Summary</b> </div> <div> <p><b>Note:</b></p> <p>1. The entered Total Price shall be in the range of Category of SOA-QPS.</p> </div> <div> <p><b>Item</b></p> <p>&gt; Combined System Development Services for Centralised System - 23</p> <p><b>Response *</b> <input checked="" type="radio"/> Offer <input type="radio"/> No Offer</p> <p><b>Currency *</b></p> <p>HKD</p> <p><b>Proposal</b></p> <table> <thead> <tr> <th>Service Description</th><th>Total Price</th></tr> </thead> <tbody> <tr> <td>Combined System Development Services for Centralised System Service</td><td>999,999.00</td></tr> <tr> <td colspan="2"></td></tr> <tr> <td colspan="2">\$ Grand total 999,999.00</td></tr> </tbody> </table> <p><b>Remarks</b></p> <p>Service Remarks</p> </div>	Service Description	Total Price	Combined System Development Services for Centralised System Service	999,999.00			\$ Grand total 999,999.00	
Service Description	Total Price								
Combined System Development Services for Centralised System Service	999,999.00								
\$ Grand total 999,999.00									

Step	Screen																
<div>3. Update Technical and Price proposals.</div> <div>Note on Price proposal:</div> <div><ul style="list-style-type: none"><li>Category A Minor Group: total price shall be \$3M or less</li><li>Category A Major Group: the total price shall be between \$3,000,001 and \$20M</li><li>Category B: total price shall not be more than \$20M</li><li>Category C Minor Group: the total price shall not more than be \$3M or less</li><li>Category C Major Group: the total price shall be between \$3,000,001 and \$20M</li></ul></div>	<div><div>Note: File Description shall always be entered as follows.</div><div><ul style="list-style-type: none"><li>Technical / Price Proposal in response to the Invitation to Proposal [invitation to proposal no.]</li></ul></div></div> <div><div>Attachment</div><div><div>Note:</div><div><div><div>1. Technical and Price Proposals are required. Please attach these items here for submission.</div><div>2. The total file size uploaded in this section should not exceed 60MB.</div><div>3. The system only accepts doc, docx, pdf, xls and xlsx.</div><div>4. The filename should not start with dot (.) and should only be composed of the characters: a-z, A-Z, 0-9, dot (.), hyphen (-), underscore ( ) or space.</div></div></div></div><div><div>Technical Proposal</div><table><thead><tr><th>No.</th><th>File Name</th><th>File Description</th><th></th></tr></thead><tbody><tr><td>1</td><td>TechnicalProposal.pdf</td><td>Technical Proposal in response to the Invitation to Proposal 08021</td><td></td></tr></tbody></table><div>Upload</div></div><div><div>Price Proposal</div><table><thead><tr><th>No.</th><th>File Name</th><th>File Description</th><th></th></tr></thead><tbody><tr><td>1</td><td>PriceProposal.pdf</td><td>Price Proposal in response to the Invitation to Proposal 08021-00:</td><td></td></tr></tbody></table><div>Upload</div></div><div><div>Overall Remarks</div><div>Overall Remarks</div></div></div>	No.	File Name	File Description		1	TechnicalProposal.pdf	Technical Proposal in response to the Invitation to Proposal 08021		No.	File Name	File Description		1	PriceProposal.pdf	Price Proposal in response to the Invitation to Proposal 08021-00:	
No.	File Name	File Description															
1	TechnicalProposal.pdf	Technical Proposal in response to the Invitation to Proposal 08021															
No.	File Name	File Description															
1	PriceProposal.pdf	Price Proposal in response to the Invitation to Proposal 08021-00:															

Step	Screen
4. Enter <b>Overall Remarks</b>	 <p>The screenshot shows a screen titled "Overall Remarks" with a large text input area for entering remarks.</p>
5. Tick <b>Declaration</b> after read	 <p>The screenshot shows a screen titled "Declaration" with two checkboxes and their corresponding text:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1. Having read the Brief issued for this Invitation to Proposal, I/we agree to be bound by all of the terms and conditions as stipulated therein.</li> <li><input type="checkbox"/> 2. I/We do hereby agree to carry out all and any of the Services requested in the aforesaid Brief at the Unit Charging Rate per applicable staff category quoted by me/us in the Price Proposal and the total price quoted by me/us in the Price Proposal based on such Unit Charging Rates free of all other charges, subject to and in accordance with the terms and conditions of the Individual Contract (as defined in Part IV -- Conditions of Individual Contract of the Standing Offer Agreement for Quality Professional Services (SOA-QPS)) including the Brief, my/our Technical Proposal and Price Proposal.</li> </ul>
6. Buttons a. Click <b>Save as Draft</b> button to save the draft of quotation. b. Click <b>Load Draft</b> button to load the saved draft. c. Click <b>Continue</b> button to next page to review the entered details and enter the Secret Code and Login	 <p>The screenshot shows three buttons: "Save as Draft" with a floppy disk icon, "Load Draft" with an upload icon, and "Continue" with a right arrow icon.</p>

Step	Screen
Password for submission.	
<p>7. Enter Authentication</p> <p>a. Secret Code</p> <ul style="list-style-type: none"> <li>Enter the Secret Code provided in the invitation email or click the <b>Generate Secret Code</b> link to generate a new secret code.</li> </ul> <p>b. Login Password</p>	 <p>The screenshot shows an 'Authentication' section with a green header. Below it, there are two input fields: 'Secret Code' containing 'E5dpraW3' and 'Login Password' containing seven dots. Below these fields, there is a 'Generate Secret Code' link with a circular arrow icon and a 'Click Here' link with a magnifying glass icon.</p>
<p>8. Submit Quotation</p> <ul style="list-style-type: none"> <li>Click <b>Submit Proposal</b> button to submit the quotation.</li> </ul>	 <p>The screenshot shows a single button labeled 'Submit Proposal' with a right-pointing arrow.</p>



Step	Screen
<p>9. Download Submission Details as copies</p> <ul style="list-style-type: none"> <li>Download the Submission Hash Value in PDF file format.</li> <li>Download the submitted quotation in ZIP file format.</li> </ul> <p>10. Click <b>Close</b> button to complete the submission.</p> <ul style="list-style-type: none"> <li>Note: The hash value and quotation copies cannot be re-downloaded after clicking the <b>Close</b> button.</li> </ul>	 <p>The screenshot displays the 'Quotation / Proposal Invitation' interface. At the top, a green banner indicates 'Quotation / Proposal Invitation' with the ID '07021-00108'. Below this, a green box shows the 'Submission Status' as 'Your quotation / proposal has been submitted successfully.' A red-bordered box highlights a recommendation to download the submission information. The main content area lists details: Invitation to Quotation / Proposal No. (07021-00108), Procurement B/D (JSSCS), Subject (QPS5 Test Currency), Submission Hash Value (bbcb527a78529bf1171a0cbf88046d1933d08d85), Closing Date &amp; Time (31 Mar 2022 12:00 noon (Hong Kong Time)), Submission Date &amp; Time (21 Dec 2021 16:00 (Hong Kong Time)), and Submission Hash Value PDF *. Below these, two download links are shown: '07021-00108_1640073608643.pdf' and '07021-00108_1640073608643.zip', both with 'Download' buttons. A red rectangle highlights these download links. At the bottom right, there is a 'Close x' button.</p>

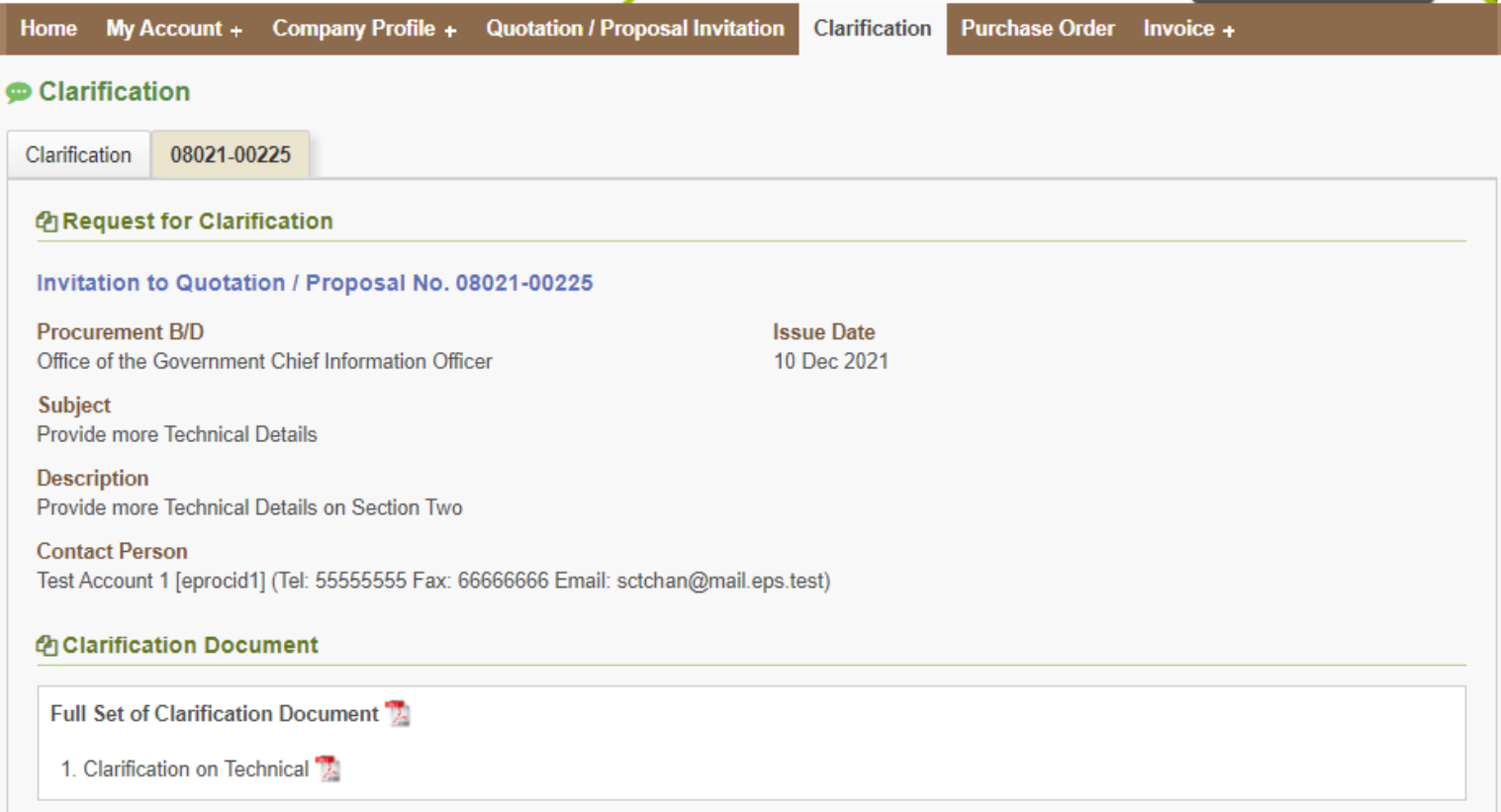
## D. Respond Clarification

### 1. Access the Clarification

Step	Screen						
<div>1. The clarification can be accessed through<ul style="list-style-type: none"><li>email or</li><li><b>Home -&gt; Clarification</b> page of e-Procurement</li></ul></div> <div>2. Click <b>Read More</b> of the selected invitation.</div>	<div><div><div><div>香港政府</div><div>採購通</div><div>GovProcurement</div></div></div></div> <div>Dear Samuel Chan,</div> <div>We would like to inform Microware Limited that a clarification has been issued for quotation/proposal for the requisition reference: 1C321-00002 issued by Efficiency Office.</div> <div>Please login our e-Procurement System, <a href="http://www.gov.hk/eprocurement">http://www.gov.hk/eprocurement</a> for detail information.</div> <div>In case of any general inquiries, please contact:</div> <div><table><tr><td>Name</td><td>Tel No.</td><td>Email</td></tr><tr><td>Test User 1</td><td>22224444</td><td>---</td></tr></table></div> <div>Thank you.</div> <div>Website: <a href="http://www.gov.hk/eprocurement">http://www.gov.hk/eprocurement</a></div> <div>Helpdesk: 81070608</div> <div>PLEASE NOTE THIS MAIL IS GENERATED BY THE SYSTEM AND PLEASE DO NOT REPLY TO THIS EMAIL.</div>	Name	Tel No.	Email	Test User 1	22224444	---
Name	Tel No.	Email					
Test User 1	22224444	---					

Step	Screen
	<div> <div> Home My Account + Company Profile + Quotation Invitation Clarification Purchase Order Invoice + </div> <div> <div>Clarification</div> <div>Clarification</div> <div> <div> <div>Invitation to Quotation / Proposal No.</div> <div>08021-00137</div> </div> <div> <div>Department</div> <div>--Any--</div> </div> </div> <div> <div> <div>Issue Date</div> <div>DD/MM/YYYY</div> </div> <div> <div>To</div> <div>DD/MM/YYYY</div> </div> <div> <div>Status</div> <div>--Any--</div> </div> </div> <div> <div>Subject Keyword</div> <div>Subject Keyword</div> </div> <div> <div>Reset</div> <div>Search</div> </div> <div> <div>Search Result</div> <div> <div>Sort by</div> <div>Issue Date</div> <div>Asc</div> </div> <div> <div> <div>Technical Clarification</div> <div> <div>Invitation to Quotation No.: 08021-00137</div> <div>Procurement B/D: Office of the Government Chief Information Officer</div> </div> <div> <div>Issue Date: 08 Nov 2021</div> <div>Attention To: Samuel CHAN</div> </div> <div> <div>Status: Pending Reply</div> <div>Read More</div> </div> </div> </div> </div> </div> </div>

## 2. Prepare and Submit Clarification

Step	Screen
<p>1. Download the clarification document submitted by the Government officer.</p>	 <p>Home My Account + Company Profile + Quotation / Proposal Invitation Clarification Purchase Order Invoice +</p> <p><b>Clarification</b></p> <p>Clarification 08021-00225</p> <p><b>Request for Clarification</b></p> <p><b>Invitation to Quotation / Proposal No. 08021-00225</b></p> <p><b>Procurement B/D</b> Office of the Government Chief Information Officer</p> <p><b>Issue Date</b> 10 Dec 2021</p> <p><b>Subject</b> Provide more Technical Details</p> <p><b>Description</b> Provide more Technical Details on Section Two</p> <p><b>Contact Person</b> Test Account 1 [eprocid1] (Tel: 55555555 Fax: 66666666 Email: sctchan@mail.eps.test)</p> <p><b>Clarification Document</b></p> <p>Full Set of Clarification Document</p> <p>1. Clarification on Technical</p>



- System will prompt if close without save.

Home
My Account +
Company Profile +
Quotation / Proposal Invitation
Clarification
Purchase Order
Invoice +

Clarification

Clarification 08021-00225

Response to Clarification Acknowledgement

Submission Status

Your Response to Clarification has been submitted successfully [595-I-5301]

Request for Clarification

Invitation to Quotation / Proposal No. 08021-00225

Procurement B/D
Office of the Government Chief Information Officer

Issue Date
10 Dec 2021

Subject
Provide more Technical Details

Description
Provide more Technical Details on Section Two

Contact Person
Test Account 1 [eprocid1] (Tel: 55555555 Fax: 66666666 Email: sctchan@mail.eps.test)

Clarification Document

Full Set of Clarification Document

1. Clarification on Technical

Response to Clarification

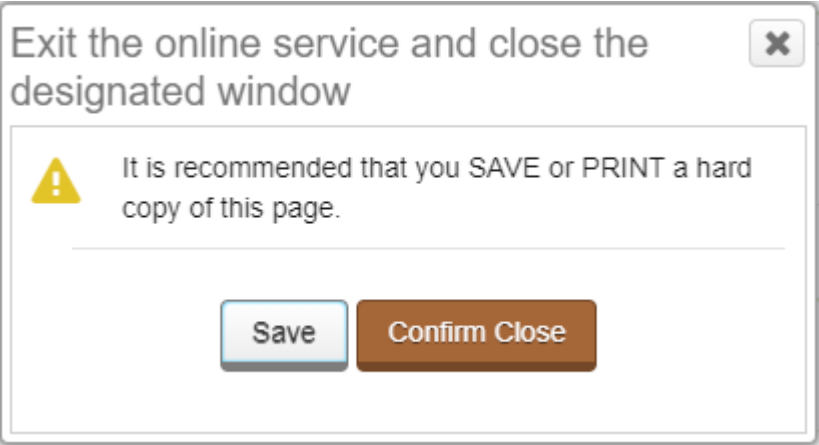
Use the latest version of OS of V10 for the implementation.

Attachment

No.	File Name	File Description
1	Technical_Clarifications.pdf	Clarification response for the invitation of proposal no. 08021-00225

It is recommended that you SAVE a hard copy of this page.

Close x
Save as PDF

Step	Screen
	 <p>Exit the online service and close the designated window</p> <p>It is recommended that you SAVE or PRINT a hard copy of this page.</p> <p>Save Confirm Close</p>

~ End ~