

## **Application for a Certificate of Registered Particulars in respect of a deceased person**

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### **(for administration of the deceased's estate)**

A person (“the applicant”) may apply for a Certificate of Registered Particulars (“CRP”) in respect of his/her deceased relative for the purpose of making arrangements for the administration of estate. The following documents must be enclosed with the application:

- (i) a completed and signed application form for a Certificate of Registered Particulars – in respect of a Deceased Person [ROP 171];
- (ii) a copy of document(s) issued by the relevant authorities or law firm proving that arrangements for administration of estate of the deceased person are being made by the applicant;
- (iii) a copy of the applicant's identity card;
- (iv) a copy of document(s) proving the kinship between the applicant and the deceased person; and
- (v) a copy of the death certificate of the deceased person.