

**Application for a Certificate of Registered Particulars
in respect of a deceased person**

(for burial arrangements or relocation of burial site for the deceased)

A person (“the applicant”) may apply for a Certificate of Registered Particulars (“CRP”) in respect of his/her deceased relative for the purpose of making arrangements for burial or relocation of burial site. The following documents must be enclosed with the application:

- (i) a completed and signed application form for a Certificate of Registered Particulars – in respect of a Deceased Person [ROP 171];
- (ii) a copy of document(s) issued by the relevant authorities or organisations proving that arrangements are being made by the applicant in respect of the burial or relocation of burial site of the deceased person;
- (iii) a copy of the applicant’s identity card;
- (iv) a copy of document(s) proving the kinship between the applicant and the deceased person; and
- (v) a copy of the death certificate of the deceased person.